

Kennebec County, Maine

County Commissioner's Meeting Minutes June 21st, 2022



Present:

Patsy Crockett, Commissioner, Chair
 Nancy Rines, Commissioner
 George Jabar, Commissioner
 Al Morin, Deputy Sheriff
 Tom Doore, Treasurer
 Sean Goodwin, EMA Director (Retired)

Art True, EMA Deputy Director
 Dan Brunelle, Facilities Manager
 Chris Brawn, HR Director
 Lisa Bryant, Finance Manager
 Kathy Ayers, Register of Probate
 Devon Parsons, IT Director

Diane Wilson, Register of Deeds
 Bryan Slaney, Captain
 Corey Goodchild, Asst. Jail Administrator
 Megan Dickey, HR Administrator
 Stephanie Schredder, EA
 Scott Ferguson, County Administrator

Absent: Maeghan Maloney, Esq., DA, Ken Mason, Sheriff, Cindi Ferguson CPA, Finance Director

| | Discussion | Action |
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| Call to order | 12:00pm | |
| Minutes | Motion and second to accept the minutes of June 7th, 2022 | 3-0 approved |
| Human Resources | <p>Director Brawn:</p> <ul style="list-style-type: none"> ➤ FOP Contract Negotiations. ➤ Working with Peter Marchesi on a few items. ➤ Working on implementation of a new time keeping system that will work with Edmunds. ➤ The health trust is moving to a new and improved reporting structure, so I sat in on that training. ➤ Continue to work through the Edmunds implementation. ➤ MMA & MLGHRA HR day at Thomas last week. Megan and I attended. ➤ Continue to work through our retirement plan review and next steps. | |
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| Treasurer | <p>Treasurer Doore: We are almost finished with FY22 although we will continue to receive invoices that will be charged to FY22 and paid in July.</p> <ul style="list-style-type: none">➤ <u>General Fund Cash</u><ul style="list-style-type: none">○ \$ 2,847,384-all invested in the Insured Cash Sweep account with Kennebec Savings Bank➤ <u>Recovery Fund Cash</u><ul style="list-style-type: none">○ \$22,442,000 -all invested in the Insured Cash Sweep account with Kennebec Savings Bank➤ <u>Investment Fund</u><ul style="list-style-type: none">○ Close of business yesterday \$1,987,000 down about \$27,000 since last meeting.➤ There are warrants requiring signatures. The total warrant is \$247,053:<ul style="list-style-type: none">○ \$16,329 for Target Electric.○ \$11, 442 Jail medical.○ \$16,276 Jail food.○ \$73,207 Insurance Risk Pool.○ \$20,740 County-wide gas cards.○ \$109,059 is the rest. | |
| Finance | <p>Finance Manager Bryant,:</p> <ul style="list-style-type: none">➤ Received the second half of ARPA funding-approximately \$11.9 million.➤ Received Supplemental Jail Funding one-time payment of \$219,000.➤ Received state reimbursement for Diversion Grant \$31,000 as had been wired to Crisis and Counseling on May 31.➤ Received ARPA funding.➤ Received Supplemental jail funding.➤ Preparing for end of year. | |
| Sheriff/Corrections: | <p>Deputy Sheriff Morin,:</p> <ul style="list-style-type: none">➤ Large Fentanyl bust (6 lbs) linked to Rhode Island-great police work.➤ 132 population inside jail. | |

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| | <p>Captain Slaney:</p> <ul style="list-style-type: none"> ➤ Education MOU to continue providing services for adult education for inmates- services have been provided for 20 years. ➤ Gas card attendance incentive: 78 call-ins a month prior to implementation, and as of today, there are 21 call-ins in the last month. ➤ Facilities Maintenance Supervisor at the Jail pointed out a leaking shower that could be an issue. The housing unit where the shower was located has been emptied (all inhabitants were moved) because the shower not operable. Facilities is looking into it. | |
| District Attorney | <p>DA Maloney Esq.: Not present.</p> <ul style="list-style-type: none"> ➤ The Court is cancelling Jury trials for July due to lack of resources to hold them. ➤ DA Office is running smoothly and staff are staying up to date on their caseloads so they are ready for court. | |
| Information Technology | <p>Director Parsons:</p> <ul style="list-style-type: none"> ➤ Fiber run to the jail complete (Target Electric). Now just waiting on the ends to be terminated. ➤ Camera system hardware upgrade on the 28th. This will take a day or two to complete as long as goes as planned. ➤ Renewal of yearly Johnson Controls software support needs signature from Commissioners-annual contract. | |
| Registry of Deeds | <p>Register Diane Wilson:</p> <ul style="list-style-type: none"> ➤ Everything is going well at Deeds. ➤ Kofile is inquiring about Commissioner's Records Room in the Deeds Building at 77 Winthrop Street and the preservation of older and aging maps located in that room. The condition of the older maps is dwindling. <ul style="list-style-type: none"> ○ Commissioner Crockett asks if quotes for preservation can be obtained. | |

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| | <ul style="list-style-type: none"> ○ Administrator Ferguson says he will look into it. ○ Commissioner Crockett asks if there are special preservation funds that can be used for this purpose. ○ Register Wilson and Administrator Ferguson say they will look into funding and get quotes for preservation. | |
| EMA | <p>Art True, EMA Deputy Director:</p> <ul style="list-style-type: none"> ➤ Ironman half triathalon happening at the end of July. ➤ We are working on getting the federally funded UAV program initiated. ➤ EMA is working a lot with KVCC to initiate a free Paramedic program and courses; free basic training starting in January 2023 and free advanced program beginning in late September 2023. Free basic EMT courses throughout the County. <ul style="list-style-type: none"> ○ Commissioner Rines asks if the free paramedic training is funded by ARPA grants. ○ Deputy Director True says a portion of funding is from ARPA and some other funds are from Workforce Development. ➤ Commissioner Crockett presents a certificate of appreciation of service to Sean Goodwin, EMA director, for his retirement signed by all three Commissioners. ➤ Motion to fill Director Sean Goodwin's vacancy with Art True. Motion approved. ➤ Art True is the new Director of EMA. | Approved 3-0 |
| Facilities | <p>Facilities Director Brunelle:</p> <ul style="list-style-type: none"> ➤ Director Brunelle will be bringing an infared camera into the Jail shower leak area to identify the source of the leak. ➤ Generator project finalized on Friday, June 17th. ➤ Electricity will be ongoing for all buildings no matter what. ➤ The spare generator from Hill House will be moving to 77 Winthrop Street/Deeds building. ➤ Facilities is working on court basement room that floods regularly in the Winter season to remedy the leaks. | |

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| | <ul style="list-style-type: none"> ➤ New technician starts this following week. ➤ There will be prioritization for Hill House for the remainder of the Summer. <ul style="list-style-type: none"> ○ Administrator Ferguson asks about replacing current HVAC lines with PEX. ○ Director Brunelle states that PVC piping in Hill House needs to be replaced-the PVC piping is at the end of the useful life span. PEX can withstand expansion and contraction much better than PVC- It will be a priority before Winter begins. ○ Facilities is working with Augusta Fuel on the piping and plumbing projects needed at Hill House. ➤ Shed on end of garage will be built to make more room for equipment use for Sheriff's Department. <ul style="list-style-type: none"> ○ Commissioner Crockett asks if you can build the shed without getting approval from historical society? ○ Director Brunelle confirms that the shed can be built without approval from the Historical Society. ➤ Facilities will be attending the July Historical Society Meeting to discuss eliminating some of the dilapidated chimneys in the back of Hill House which would give more funding for repointing the other chimneys that need to be saved on the building. <ul style="list-style-type: none"> ○ Commissioner Rines asks why the portico needs to be enclosed. ○ Director Brunelle explains that water gathers in the portico and drains into the basement creating water damage and rendering the space unusable. ○ Have ES Coffin working on design for room and drainage. ○ Administrator Ferguson explains the mechanics of drainage for the portico and states that when a presentation is created, it will be given to Commissioners for review. | |
| <p>Probate</p> | <p>Register Ayers:</p> <ul style="list-style-type: none"> ➤ Register Ayers will be attending an event with Maine Child Welfare Action Network which will include collaboration and processes of child and family services to be sure children don't fall through the cracks. This would be in collaboration with the Sagadahoc Register. ➤ Annual meeting in Boothbay on Friday. Theresa Roberts from Vital Statistics will be a guest speaker. | |

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| | <ul style="list-style-type: none"> ➤ \$61k over with the fiscal year almost over. | |
| Administrator: | <p>Administrator Scott Ferguson:</p> <ul style="list-style-type: none"> ➤ The update on Fraternal Order of Police contract was sent out for review based on what commissioners decided. There will be a meeting Thursday, June 23rd at 10am to finalize the changes and final draft. ➤ Review of the ARPA correspondence from BerryDunn (included in the package give to the Commissioners which includes the timeline, lette of expectationsr, and instructions on how to obtain a unique entity identifier). ➤ Received supplemental funding from MDOC (219k) and the distribution schedule of payments from the State. ➤ Met with Jail on ENZO and services that they provide. There was an MOU that came through this morning with a cost breakdown that has yet to be reviewed and analyzed. ➤ Weekly check-in call with BerryDunn. They have stated that they will want to meet with most of applicants so that they can understand what is expected of them. ➤ Financial Director Ferguson and Administrator Ferguson met with the State to discuss TIFs to make a more informed presentation to Commissioners on the Longroad energy TIF proposal. <ul style="list-style-type: none"> ○ A clarification was made that the TIF request needs approval from the Kennebec County Commissioners in order to take affect. ➤ Administrator Ferguson has kept Peter Marchesi updated with all matters concerning the County. | |
| Old Business/ Follow Up Items | <ul style="list-style-type: none"> ➤ ARPA Update-(will be addressed in new business). ➤ Long Road Energy-Questions and next steps-TIF (See Administrator Ferguson's update above). | |
| Warrants | <p>Warrants</p> <ul style="list-style-type: none"> ➤ Included for approval and signatures by Commissioners. | |

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| Public Comments | <ul style="list-style-type: none"> ➤ Ken Knight and Patrick Paradis- Greater Augusta Utilities District. <ul style="list-style-type: none"> • Thank you to the taxpayers and Commissioners. ➤ Brian Tarbuck and Mike – Greater Augusta Utilities District. <ul style="list-style-type: none"> • Thank you so much for the ARPA grant. This is hugely appreciated. | |
| Executive Session | Executive Session 1:01pm | |
| Adjournment | Adjourned at 1:33pm | |

Respectfully Submitted: Stephanie Schredder, Executive Assistant