

*Kennebec County, Maine*  
 County Commissioner’s Special Meeting  
 Minutes August 29<sup>th</sup>, 2023



**Present:**

Patsy Crockett, Commissioner, Chair	Cindi Ferguson, Finance Director	Steven Whitney, BerryDunn Senior Manager
George Jabar, Commissioner	Chris Brawn, HR Director	Stephanie Schredder, Executive Assistant
Joe Pietroski, Commissioner	Scott Ferguson, County Administrator	

	Discussion	Action
Call to order	1:01pm	
ARPA Update:	<p><b><u>Steven Whitney, BerryDunn Senior Manager Consultant:</u></b></p> <ul style="list-style-type: none"> <li>➤ <u>ARPA Lockwood Mill Project:</u> <ul style="list-style-type: none"> <li>• The closing date has now been pushed to October.</li> <li>• A contract was established with Cianbro to begin construction.</li> <li>• The first units for this project are set to be available by December 2024.</li> <li>• <b>Zeb Letourneau, Manager Consultant</b>, will provide a more exact schedule the beginning of September.</li> <li>• <b>Patsy Crockett, Commissioner Chair</b>, asked if MaineHousing had approved the official closing date.                             <ul style="list-style-type: none"> <li>○ <b>Steven Whitney, Senior Manager Consultant</b>, stated that he would reach out to MaineHousing to see if there has been an agreement.</li> <li>○ <b>George Jabar, Commissioner</b>, stated that he had a contact at MaineHousing and that he could speak inquire as to what progress has been made.</li> </ul> </li> </ul> </li> <li>➤ <u>ARPA First Responder Training Program:</u> <ul style="list-style-type: none"> <li>• There have been two EMT basic training courses and CPR training courses have been ongoing.</li> <li>• <b>Steven Whitney, Senior Manager Consultant</b>, asked the Commissioners if they would like this program to be reviewed for scope compliance due to the changes that have occurred with Director True’s departure?                             <ul style="list-style-type: none"> <li>○ <b>Scott Ferguson, County Administrator</b>, asked <b>Steven Whitney, Senior Manager Consultant</b>, if he was concerned about any other programs, and he responded by confirming there aren’t any other programs that are of concern at this moment.</li> <li>○ <b>Steven Whitney, Senior Manager Consultant</b>, promises to provide analysis and a written report with detailed information pertaining to the deliverables of this program compared to what is currently happening.</li> </ul> </li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>○ <b>Scott Ferguson, County Administrator</b>, pointed out that within the program there was a payment issue of instructors that had been produced and all the records given for payment and dates of payment and work dates of instructors have some discrepancies. These issues are being addressed by EMA, Finance, the Administrator, and Human resources.</li> <li>○ <b>Steven Whitney, Senior Manager Consultant</b>, mentioned that if the work that these instructors did was not within scope, then they cannot be paid with ARPA funds. A separate account will be set up in the meantime until the matter is resolved.</li> <li>○ <b>Joe Pietroski, Commissioner</b>, asked what the market was like for courses like this and how much competition there might be, and <b>Steven Whitney, Senior Manager Consultant</b>, stated that he would investigate the issue and get back to the Commissioners.</li> <li>○ <b>Steven Whitney, Senior Manager Consultant</b>, promises to give an update at the September 5<sup>th</sup>, 2023, Commissioner Meeting but the report requested would take a bit more time past that date.</li> </ul>	
<p><b>Adjournment</b></p>	<p><b>Regular meeting adjourned at 1:41pm</b></p> <p>Motion by <b>George Jabar, Commissioner</b>, to move to Executive Session in accordance with 1MRSA § 405-6-A to discuss a personnel issue. <b>Joe Pietroski, Commissioner Chair</b>, seconds the motion.</p> <p><b>Executive session Ended at 2:19pm</b>                      A Motion was made to end the executive session by <b>Joe Pietroski, Commissioner</b>, seconded by <b>George Jabar, Commissioner Chair</b>.</p> <p><b>Regular meeting adjourned at 2:21pm</b></p>	<p>APPROVED: 3-0</p> <p>APPROVED: 3-0</p>

Respectfully Submitted: Stephanie Schredder, Executive Assistant