

Kennebec County, Maine

County Commissioner's Meeting Minutes May 5, 2026



Present:

Patsy Crockett, Commissioner Chair
Joe Pietroski, Commissioner
George Jabar, Commissioner
Chris Brawn, Human Resources Director
Tom Doore, Treasurer

Scott Adkins, Finance Director
Ken Mason, Sheriff
Chris Read, Chief Deputy
Bryan Slaney, Jail Administrator
Corey Goodchild, Asst. Jail Administrator
Shay Freeman, D.A. Administrator

Dan Brunelle, Facilities Director
Angela Molino, EMA Director
Devon Parsons, IT Director
Ronda Snyder, Register of Probate
Scott Ferguson, County Administrator

Absent: Spencer McKeown, Deputy EMA Director, Meaghan Maloney, District Attorney

	Discussion	Action
Call to order & Pledge of Allegiance	11:00AM	
Executive Session	➤ Commissioner Jabar made a motion to begin Executive Session at 11:04am, and Commissioner Chair Crockett seconded the motion; vote unanimous. ➤ Executive Session adjourned at 11:24am ➤ Regular meeting will resume at 12:00p	Approved 3-0
Minutes	➤ Commissioner Pietroski made a motion to approve the minutes of April 21st, and Commissioner Jabar seconded the motion; vote unanimous.	Approved 3-0
Human Resources	Chris Brawn, Human Resources Director ➤ We are up to three vacancies in the Jail or will be once one resignation works their notice. We are actively interviewing and looking at starting a new class late May or early June. The one Deputy position at the SO is in the works to start mid-May. ➤ For Workforce Development, we have had 25 students attend 14 unique classes. We have requested \$7,220.00 reimbursement for 2026 and received about \$980.00 to date. ➤ At the last minute, the Department of Labor changed their stance on the PFML eligibility and decided that all employees working for a public employer with an approved private plan are to be provided with coverage, equally, without exception. This includes bargaining unit employees. Therefore, ALL County employees are now eligible to file a claim for Maine Paid Family Medical Leave. ➤ We are close to an agreement with the NCEU on their contract that is set to expire at the end of June.	
Treasurer/ Finance	Tom Doore, Treasurer: ➤ See attached Treasurer's report. Scott Adkins, Finance Director: ➤ Provided the Commissioners with a Draft of the Internal Controls Policy.	

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County Commissioner's Meeting Minutes May 5, 2026



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	○ It provides a consolidated overview of the full Internal Controls Policy presented previously by County Administrator, Scott Ferguson. ○ All Commissioners agree that the Draft is well done and approves it to be sent to all Department Heads for review.	
Sheriff/Corrections	Sheriff Ken Mason: ➤ New Blue Pin Deputy, Logan Hilton, was sworn in May 5th, 2026. He will begin his full-time service on May 18th, 2026, with 2-3 weeks of field training until he is on duty independently. ➤ Sheriff Mason presented the Commissioners with a custom sign of Maine and all it's Counties as a gift of appreciation and gratitude for all the support the Commissioner's have given the Sheriff's Office and Correctional Facility. Chris Read, Chief: ➤ Researching E-ticketing programs due to issues with traffic summons reaching Lewiston in a timely manner. Bryan Slaney, Jail Administrator: ➤ 147 inmates currently at the Jail ➤ Corrections Officer Appreciation Week ○ BBQ to be held on Thursday, May 7th ➤ CARA Graduation on May 18th at 10:00am in Court Room 7	
District Attorney	Shay Freeman, District Attorney Office Administrator ➤ Jury Selection on May 7th and 8th ➤ Arson Trial is currently underway	
Deeds	Matt Boucher, Register of Deeds: ➤ Brief revenues report given to Commissioners ○ \$116,282 April Revenue ○ \$1,460,899 YTD Revenue	
EMA	Kennebec County Emergency Management Agency (KCEMA): Angela Molino, EMA Director: ➤ Multiple leadership trainings are underway. ➤ Kaitlyn and Ellie are currently studying for the Drone Exam. ➤ Spenser, Deputy EMA Director, has been reviewing the completed risk assessment data. ➤ EMA applied for \$1M in funding for a mobile command vehicle. It has been approved by Senator Susan Collins.	
Information Technology	Devon Parsons, IT Director: ➤ Ongoing server upgrades ➤ Jail battery backup replacements	

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	➤ Quarterly phishing testing/training completed ➤ DA basement fiber optic assessment done for potential office space	
Facilities	Dan Brunelle, Facilities Director: ➤ Landscaping and signage installation done at Deeds and EMA building ➤ Automotive training at O'Rielly's ➤ Granite work behind Facilities' garage completed ➤ Augusta Fuel has been at Hill House replacing 3 air conditioning units ➤ Hill House experienced a Septic back up ➤ Working on landscaping at Sheriff's Office and Hill House ➤ Inquiring for Tree Removal Proposals behind Facilities' garage	
Probate	Ronda Snyder, Register of Probate: ➤ Present but nothing to report	
Administrator	Scott Ferguson, County Administrator: ➤ Department Head meeting on April 28th – Discussed some recent legislature that has become public law. ○ L.D. 2232 An Act to Increase County Jail Funding ○ L.D. 2009 An Act to Clarify the Requirements of a County Audit ○ L.D. 981 An Act to Facilitate the Establishment of an Automated Crime Victim Notification System ➤ VOA meeting regarding progress on the ARPA project ➤ County Town Tax Warrants sent via Certified Mail	
Old Business/ Follow Up Items	➤ Kennebec County Sheriff's Vehicle Policy – No updates ➤ Sheriff – Dispatch – No updates ➤ Internal Controls Policy – Discussed during Finance Department update ➤ Interlocal Agreement – JAG Grant – awaiting review by County Attorney	
New Business	➤ Deeds – Auto-Indexing and Front Desk Software – will review at next meeting	
Public Comments	➤ None	
Adjournment	➤ Commissioner Jabar made a motion to adjourn regular session at 12:28pm, seconded by Commissioner Pietroski; the vote was unanimous	Approved 3-0

Kennebec County, Maine

County Commissioner's Meeting
Minutes May 5, 2026



Treasurer Meeting Notes – 05/05/2026 **Tom Doore, Kennebec County Treasurer**

General Fund Cash – Today's Balance = \$8,080,249 / (\$776,313) from 04/21/26 meeting

- \$728,289 - Invested in the **Insured Cash Sweep** account with KSB
- \$1,300,300 - Invested in the **Intrafi Money Market** account with KSB
- \$6,051,660 - Invested in a KSB / CDARS @ 3.75% APY
 - (13 Week Term / Mature date: 05/07/2026)

Investment Cash: \$2,263,265 - All invested in Kennebec Savings Bank Managed Investment Account. Balance decreased by **\$2,221** as of 05/05/2026.

Warrants for signatures:	W#45	Payroll 05.01.26	\$ 675,843.24
	W#46	A/P Warrant – Reg	\$ 324,846.63
	W#46D	ACH-Reg & ARPA	\$ 362,814.96
	W#26R19	Restitution	\$ 30,511.20
	W#26CR18	Civil Refund	\$ 573.60

ARPA Expenditures: Total \$144,837.20

Berry-Dunn (March Consulting) \$6,000.00

City of Augusta (Webster School) \$52,265.40 (Completed)

City of Augusta (Augusta Civic Ctr Roof) \$15,618.02

Volunteers of America (Permanent Supportive Housing) \$70,953.78

ARPA Funds: Remaining & Committed: \$1,532,535.51 (as of 05.05.26)

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