

Kennebec County, Maine

County Commissioner's Meeting Minutes June 16, 2026



Present:

Patsy Crockett, Commissioner Chair
Joe Pietroski, Commissioner
George Jabar, Commissioner
Chris Brawn, Human Resources Director
Tom Doore, Treasurer

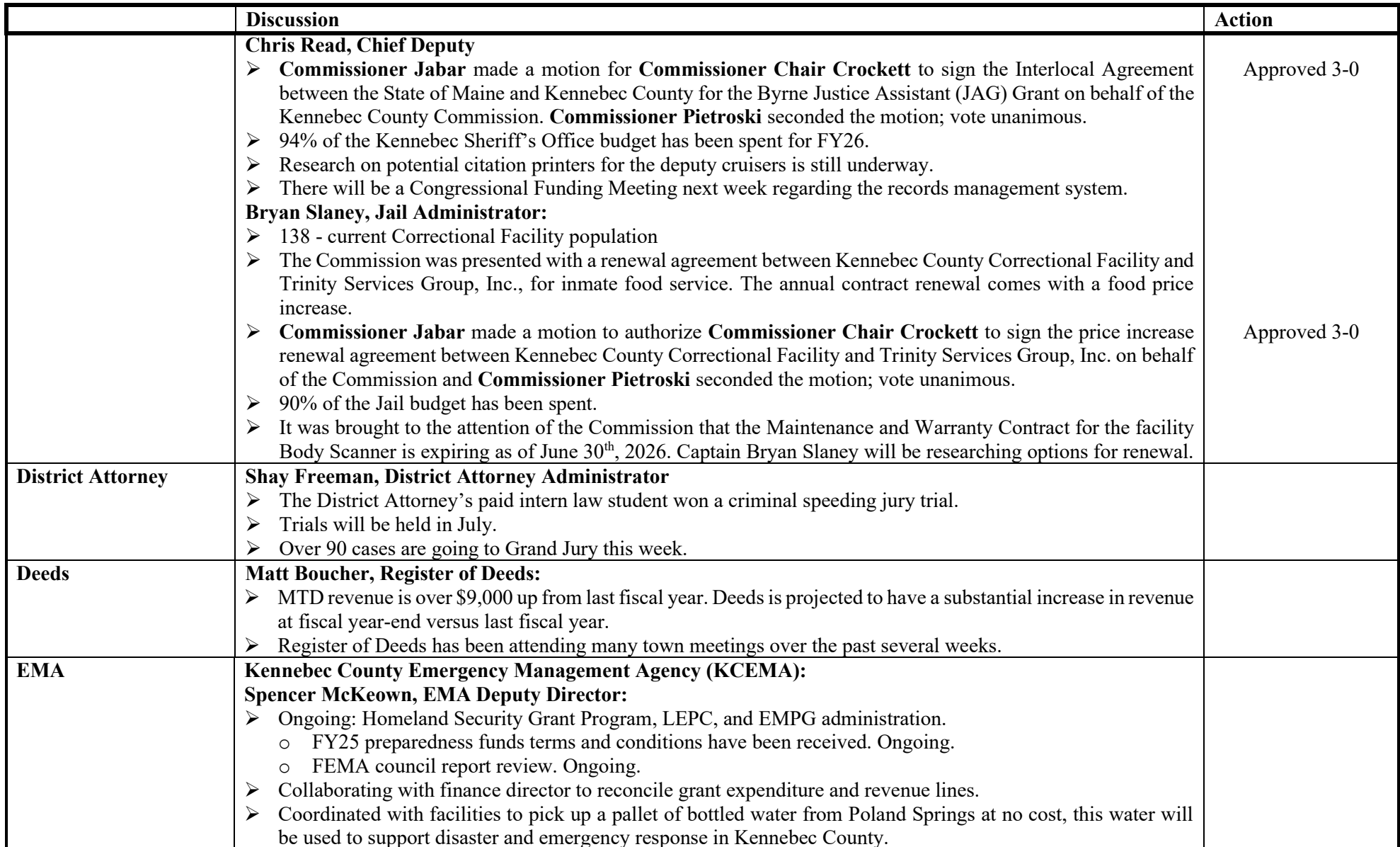
Scott Adkins, Finance Director
Ken Mason, Sheriff
Chris Read, Chief Deputy
Bryan Slaney, Jail Administrator
Corey Goodchild, Asst. Jail Administrator
Shay Freeman, D.A. Administrator

Matthew Boucher, Register of Deeds
Spencer McKeown, EMA Deputy Director
Devon Parsons, IT Director
Dan Brunelle, Facilities Director

Absent: Maeghan Maloney, District Attorney, Angela Molino, EMA Director, Ronda Snyder, Register of Probate, Scott Ferguson, County Administrator

	Discussion	Action
Call to order & Pledge of Allegiance	12:00PM	
Minutes	➤ Commissioner Pietroski made a motion to approve the minutes of June 2, and Commissioner Jabar seconded the motion; vote unanimous.	Approved 3-0
Human Resources	Chris Brawn, Human Resources Director ➤ The Jail is still sitting at four vacancies. A new class is ready to start Monday, June 29th. ➤ There is a paralegal opening in Probate and the Mitigation and Recovery Planner position is open in EMA. ➤ We have six employees currently out on some sort of extended leave. ➤ PFML continues to take up a great deal of time. ➤ Working with Peter Marchesi on wrapping up the NCEU CBA. ➤ Several other personnel-related items are taking up the majority of HR's time. ➤ KelLee Gray, Human Resources Administrator , is out on vacation for three weeks, and Sara Moore, Human Resources Assistant , has been out so it is only Chris in HR right now.	
Treasurer/ Finance	Tom Doore, Treasurer: ➤ See attached Treasurer's report. Scott Adkins, Finance Director: ➤ The Commission was presented with a Cash Flow Report and a Cash Pool Report. Scott offered a brief summary of each report.	
Sheriff/Corrections	Ken Mason, Sheriff ➤ Currently, there is one full-time officer pending a position with the Kennebec Sheriff's Office in July. A second part-time officer is set to be hired. A Blue Pin offer has been rescinded. ➤ Camp Post Guard at Camp Mechuwana takes place this week.	

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	➤ Staff met with Maine CDC for Kennebec County Extreme Temperature Response plan final planning meeting & received the final draft of the plan ➤ Provided feedback on bi-annual update to Branch Pond Dam (China) Emergency Response Plan (ERP) ➤ GIS Planner attended & passed FAA Part 107 Drone exam this morning ➤ Deputy director attending the County EMA Directors meeting this week ➤ Ongoing: KCEMA drone/UAS policy- legal review ➤ Ongoing: Risk Assessment	
Information Technology	Devon Parsons, IT Director: ➤ System upgrades to replace all jail systems. ➤ Hardware for two new SO positions. ➤ Replacement systems for the reserve system including hardware setup. ➤ County keycard system upgrade converted over to the cloud-based system.	
Facilities	Dan Brunelle, Facilities Director: ➤ Garage expansion is underway – concrete for frost wall, footing, and floor should all be poured by the end of the week. ➤ The Journeyman's Position has been filled. ➤ Application for the Court House retaining wall has been submitted. ➤ The elevator certificate in Hill House is currently expired. Dan is working with the State of Maine Elevator Commissioner to receive a temporary certificate until the elevator can come up to current code. ○ The Facilities Department has faced challenges in finding an elevator company that will do the necessary work due to the Pine State Elevator Contract. ➤ 78% of the Facilities budget has been spent. ➤ Dan suggested that the start of next year (early March) would be a great time to start a Community Garden. At this point, it is a little late in the season to plant a garden, but it is not too early to start planning for next year.	
Probate	Ronda Snyder, Register of Probate: ➤ Absent.	
Administrator	Scott Ferguson, County Administrator: ➤ Absent.	
Old Business/ Follow Up Items	➤ Kennebec County Sheriff's Vehicle Policy ○ No update. ➤ Sheriff – Dispatch ○ Director Labbe is still reviewing Contracts and Town Invoices ➤ Deeds – Auto-Indexing & Front Desk Software	

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	○ A Contract with Just Appraised is being reviewed by the Kennebec County legal counsel before being presented to the Commission. ➤ VOA ARPA Program Follow up with BerryDunn and Developers Collaborative ○ BerryDunn will meet with VOA and Developers Collaborative monthly and provide an update to the Commission. ➤ Probate – Records Management Scanning Project ○ No update. ➤ EMA – 2026 Maine County Emergency Management Mutual Aid Agreement ○ Spencer McKeown, EMA Deputy Director, presented the Commission with the 2026 Maine County Emergency Management Mutual Aid Agreement. ○ Commissioner Jabar made a motion to approve and sign the 2026 Maine County Emergency Management Mutual Aid Agreement provided it has been reviewed and approved by the Kennebec County legal counsel and Commissioner Pietroski seconded the motion; vote unanimous.	Approved 3-0
New Business	➤ Kennebec County Correctional Facility Body Scanning Contract ○ Bryan Slaney, Jail Administrator, presented the Commission with a copy of SOTER RS Extended Warranty and Services Contract Renewal Agreement. The current Contract is set to expire on June 30, 2026. Currently, Bryan Slaney, Jail Administrator, does not have a recommendation for renewal to the Commission, he simply wanted to bring this information to the attention of the Commission. He would like to do more research on use of the current contract and if it is appropriate to renew the Contract.	
Public Comments	➤ None	
Executive Session	➤ 1 MRS ss. 405(6)(D) ➤ Commissioner Jabar made a motion to go into Executive Session at 12:51pm and Commissioner Chair Crockett seconded the motion; vote unanimous. ➤ Commissioner Chair Crockett declared out of Executive Session at 1:11pm.	Approved 3-0
Regular Meeting	➤ Commissioner Jabar made a motion to approve the Collective Bargaining Agreement as ratified by the NCEU on or about June 15, 2026, conditioned upon the NCEU withdrawing the pending prohibited practices complaint. Commissioner Chair Crockett seconded the motion; vote unanimous. ➤ Commissioner Jabar made a motion to approve the collective bargaining agreement as tentatively agreed on between the Kennebec County and the NCEU, which includes a wage scale reflecting a 3% across the board raise in each year of the three-year agreement. This motion is specifically conditioned upon the NCEU withdrawing the pending prohibited practices complaint. Commissioner Chair Crockett seconded the motion; vote unanimous. ➤ Commissioner Jabar made a motion to amend the Kennebec County payroll deduction policy to add the language “, or when provided by a collective bargaining agreement that has been approved by the	Approved 3-0 Approved 3-0 Approved 3-0

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	commissioners" to the fourth bullet point under the heading "policy". Commissioner Chair Crockett seconded the motion; vote unanimous.	
Adjournment	➤ Commissioner Jabar made a motion to adjourn at 1:18pm and Commissioner Chair Crockett seconded the motion; vote unanimous.	Approved 3-0

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Treasurer Meeting Notes – 06/16/2026 **Tom Doore, Kennebec County Treasurer**

General Fund Cash – Today's Balance = \$6,326,700 / *decreased* (\$559,206) from 06/02/26 meeting

- \$559,756 - Invested in the **Insured Cash Sweep** account with KSB
- \$3,755,632 - Invested in the **Intrafi Money Market** account with KSB
- \$2,011,312 - Invested in a KSB / CDARS @ 3.75% APY
 - (4 Week Term / Mature date: 07/04/2026)

Investment Cash: \$2,280,949 - All invested in Kennebec Savings Bank Managed Investment Account. Balance *increased* by **\$5,332** as of 06/16/2026.

Warrants for signatures:

W#51 Payroll 05.15.26 \$657,191.73

W#52 A/P Warrant – Reg & ARPA \$132,076.27

W#52D ACH-Reg & ARPA \$411,957.17

W#26R22 Restitution \$ 37,366.49

W#26CR21 Civil Refund \$ 345.73

ARPA Expenditures: Total \$0.00

ARPA Funds: Remaining & Committed: \$ 1,512,673.49 (as of 06.16.26)